DATA AND RESEARCH OFFICER – 24 HOURS P/W

APRIL 2020

Profile
Child Helpline International is a collective impact organisation based in Amsterdam. We are a network of 173 members in 142 countries across the world. Child Helpline International conducts various research activities. For example, every year, Child Helpline International collects both quantitative and qualitative data on the contacts received by 140 child helplines across the world.

We are looking for a Data and Research Officer to support us with several core research activities, such as the collection and analysis of child helpline data on the contacts received by our child helpline members. These data are used to detect trends, to improve support for children and young people and advocate for children’s rights on a local, regional and global level.

The Data and Research Officer will join the Data and Research Team and work closely with our Data and Research Manager and several volunteer researchers. The location is in our office in Amsterdam in principle, but there is flexibility to do some remote work as well.

This role’s purpose and essential functions:
The Data and Research Officer will support the Data and Research Manager with essential tasks such as:

- Contribute to the development and implementation of a system to collect secondary child helpline data on the contacts received by our members
- Support the process of collecting child helpline data, i.e. creating and distributing surveys and other research materials and documents
- Perform data cleaning, and descriptive and inferential analyses
- Create data visualisations
- Write reports on the results of the data analyses
- Contribute to the development of advocacy messages based on child helpline data
- Conceptualise and design research projects
- Perform content analyses on case summaries
- Take part in activities and meetings related to the tasks
- Provide support where necessary in the day-to-day operations of the organisation
Requirements

- Degree in social sciences or related field, a Masters degree is not a requirement but will be a plus
- Demonstrable experience using quantitative methods in own research projects
- Demonstrable experience with survey methodology, including relevant softwares such as Qualtrics
- Strong and demonstrable statistical analysis skills and proficiency with data analysis softwares, such as R
- Research experience related to children’s rights and/or child protection is a plus
- Knowledge of, and experience with, with qualitative methods, such as content analysis methods, including relevant softwares, are a plus
- Excellent conceptual and writing skills
- Experience conducting research in a multi-cultural context
- Strong collaborative skills, as well as ability to work independently
- Strong communication skills, including with complex concepts
- Native or near native spoken and written English skills. Arabic, Spanish or French are a strong plus
- A proactive and optimistic team worker who takes pride in delivering high quality work.

Salary Indication

Euro 2150-2300 gross per month, based on 24 hours of work and depending on relevant experience. The contract period is for one year, with possibility of extension based on performance.

Other information

The start date for this position is foreseen in Q2 2020. You will be working from our offices in Amsterdam, the Netherlands. Although this is dependent on conditions relating to the COVID-19 response.

Occasional travel may be required.

To apply for this position, please submit your CV and letter of motivation to Andrea Pereira, Data and Research Manager, Andrea@childhelplineinternational.org by 10 May 2020.